

# Student Enrollment Checklist

- \_\_\_\_\_ Birth Certificate (*Certified Copy*)
- \_\_\_\_\_ Current and Up-to-Date Immunization Record
- \_\_\_\_\_ Health Assessment Form (*Physical Exam by Medical Provider*)
- \_\_\_\_\_ Student Information Form
- \_\_\_\_\_ Transportation Information Form
- \_\_\_\_\_ Home Language Survey Form
- \_\_\_\_\_ Migrant Form
- \_\_\_\_\_ Enrollment Supplement for New Students Form
- \_\_\_\_\_ COVID-19 Modified Enrollment Procedures for New Students Form
- \_\_\_\_\_ Proof of Residence (*Refer Below to Establishing Legal Residence*)
- \_\_\_\_\_ Military Connected Students Form
- \_\_\_\_\_ Copy of Parent's ID (*Driver's License*)
- \_\_\_\_\_ Kindergarten Reading Questionnaire Form (*Kinder Enrollment Only*)



## **To Register Child for Enrollment:**

Parent or Legal Guardian Must Complete All Forms AND Provide the Required Items Listed Above to Enroll the Child. Failure to Complete and/or Submit the Requirements by the 30<sup>th</sup> calendar day from the first day of school will result in student being unable to attend school.

## **Health Assessment Form:**

Must be completed by authorized medical provider (physician, physician assistant, nurse practitioner) and returned to the school by the 30<sup>th</sup> calendar day from the first day of school.

## **Immunizations:**

Must provide current up-to-date immunization record to the school by 30<sup>th</sup> calendar day from the first day of school. Most children entering kindergarten need three (3) immunizations prior to school entry.

## **Criteria for Establishing Legal Residence:**

1. Utility Bill (Electric or Water Bill) in the Parent/Legal Guardians Name Showing the Physical Residential Address
2. Rental Contract/Agreement in the Parent/Legal Guardians Name Showing Physical Residential Address
3. Real Estate Property Tax Notice in the Parent/Legal Guardians Name Showing Physical Residential Address
4. Notarized Statement from Rental Agent or Landlord and Driver's License Showing Physical Residential Address



## **Custody Papers:**

Rockingham County Schools Board of Education ONLY recognizes Court Ordered Custody Agreements. This process requires an Attorney to file the papers and the Order must be Signed by a Judge.

To register a child for school, you must have custody papers signed by a Judge, if you are not the parents of the child.

